

Odyssey Charter School, Inc.

Board of Directors

Chris Glatz, *President*

Dr. Jane Martin, *Vice President*

Cliff Repperger, *Treasurer*

Jessicah Nichols, *Secretary*

Andy Vega, *Board Member*

Friday, June 29, 2012, 9:00 a.m.

Minutes

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 9:05 a.m. Chris Glatz, Dr. Jane Martin, Cliff Repperger, and Jessicah Nichols were present. Andy Vega was not present.*
- Pledge of Allegiance
- Adoption of the Agenda – *The agenda was unanimously adopted under one Motion by Jessicah Nichols; Second of Dr. Jane Martin*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. MANAGEMENT COMPANY REPORT

1. Introduction of Upper Campus Principal Candidate – Constance Ortiz – *Constance Ortiz introduced Brent Christensen as the Principal candidate for the Odyssey Jr./Sr. Upper Campus.*
2. Orion Charter Academy update and expansion efforts – Constance Ortiz – *Collette Papa, Esq. (Academica Attorney), Art Ziev (Academica Financial Consultant) and Mike Watkins (Patriot Building Bond Holder) participated via phone conference to explain the terms of the lease to the Board. Forming the second LLC will have no impact on the liability of the school. Constance explained that Orion charter will not open due to lease negotiations with the landlord. OCPS invited us to apply again.*
3. Update on Spacecoast Charter Academy Application Appeals – Constance Ortiz – *Constance explained to the Board that the Spacecoast Charter application was approved by the State Board of Education. The District is trying to reverse the decision through the State of Florida Fifth District Court of Appeals.*
4. Month-to-Month Management Agreement Update – Constance Ortiz – *Constance and Collette Papa, Esq. (via phone) explained the month-to-month addendum to the Academica Management Agreement.*
5. Lightning Protection – Mark Grant – *Mark Grant explained to the Board that the lower campus does not have lightning protection. This is needed for the safety for the children and the school.*
6. Financial Update – Elizabeth Crist and Administrative Team – *Constance and Beth Crist reviewed the budget and financials with the Board. Constance also explained an increase in the salaries of the teachers who have been with the school for a certain number of years. This is built into the budget. Beth explained the bank accounts are spread throughout several different banks. In order to streamline, it would be easier*

Odyssey Charter School, Inc.

moving all bank accounts to one bank. Beth explained that the school, for the first time, received \$15,000 in purchasing from IDEA funds.

D. ADMINISTRATOR REPORT

1. Odyssey Expansion Update – Administrative Team – *Wendi Nolder explained that Constance worked very closely with her and the staff to put more procedures in place to help with assessments. The school did very well on the FACT and the gain scores were solid. We are awaiting the school grades to be announced.*

E. REPORTS AND PRESENTATIONS

- F. **CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Unanimously approved under one Motion by Cliff Repperger; Second of Jessicah Nichols.*

1. Approve the minutes of the Board of Director's Meeting for April 24, 2012 as presented
2. Appointment of Principals for:
 - i. Wendi M. Nolder – Lower Campus
 - ii. Brent Christensen – Upper Campus
3. Approve Principal Employment Agreement
4. Approve Teacher Employment Agreement
5. Approve the Board Meetings Calendar for the 2012-2013 school year
6. Approve the School Calendar for the 2012-2013 school year
7. Approval to retain Melissa Gross-Arnold as the attorney for OCS
8. Approve the Odyssey 2012-2013 budget
9. Approve to receive and file the Third Quarter Financial Statements for period ending March of the 2011-2012 school year
10. Approve closing lower campus internal funds bank account at Suntrust
11. Approve closing lower campus operating bank account at BB&T
12. Approve opening lower campus internal funds, operating, and corporate (Pre-K/Enrichment) bank accounts at Spacecoast Credit Union. The signors will be the Board President, School Principals, and the Management Company Executive Director
13. Ratify Approval of Early Learning Coalition and VPK 2011-2012 Contracts
14. Approve Rainbow Turf Products Proposal in the amount of \$9,930.76
15. Approve to submit charter applications to Orange County and Volusia County

G. ACTION AGENDA (Items for Discussion by the Board)

1. Approve the Upper Campus building lease for 1350 Wyoming Drive in Palm Bay in form and substance with authorization for a Principal representing Odyssey to sign as the Lessee on behalf of Odyssey, subject to final review and comment by Academica's attorney, Collette Papa, Esq. – *Unanimously approved under one Motion by Dr. Jane Martin; Second of Jessicah Nichols*
2. Approve the creation of the new 501(c)(3), approving the lease in form and substance and authorizing the Board President or Vice President to sign the lease as Lessor on behalf of the 501(c)(3), subject to final review and comment by Academica's attorney, Collette Papa, Esq. - *Unanimously approved under one Motion by Jessicah Nichols; Second of Cliff Repperger*

Odyssey Charter School, Inc.

3. Approve the month-to-month management addendum between Odyssey Charter School, Inc. and Academica Central Florida, LLC Management Company - *Unanimously approved under one Motion by Dr. Jane Martin; Second of Jessicah Nichols*

H. BOARD DIRECTORS' REPORT

- I. **ADJOURNMENT** – *Cliff Repperger motioned to adjourn; Second of Jessicah Nichols. The meeting adjourned at 10:25 a.m.*

The undersigned hereby certifies that he is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on August 23, 2012.

ODYSSEY CHARTER SCHOOL, INC.
A Florida not-for-profit corporation

By _____

Approved By

APPROVED AUG 23 2012

Date